

# SCAPA NEWS

## Southern Colorado APA Newsletter

### In this issue:

- President Letter
- SCAPA Board Members
- SCAPA Member Info
- Upcoming Monthly Educational Meetings
- Member Spotlight
- SCAPA Upcoming Events
- APA & Governmental Updates

### 2022

### SCAPA Board Members

**PRESIDENT:** Trisha Conklin, CPP  
[tconklin@ercolorado.com](mailto:tconklin@ercolorado.com)

**VICE-PRESIDENT:** Vacant

**TREASURER:** Sheila Buswell, CPP  
[sheila.buswell@nbhbank.com](mailto:sheila.buswell@nbhbank.com)

**SECRETARY:** Janet Corns, CPP  
[jlcorns@broadmoor.com](mailto:jlcorns@broadmoor.com)

**EDUCATIONAL COORDINATOR:** Vacant

**GOVERNMENT LIAISON:** Julie Eidal, CPP  
[jeidal@sc.younglife.org](mailto:jeidal@sc.younglife.org)

### SCAPA Membership Info

#### Benefits:

- ⇒ Chapter meetings are an excellent source of information and exchange between payroll professionals.
- ⇒ Advance your career as a payroll professional. SCAPA offers you the opportunity to join a study group that will prepare you for taking either the Certified Payroll Professional (CPP) or Fundamentals of Payroll Certification (FPC) exam from the American Payroll Association.
- ⇒ Contribute to the profession and to the community!
- ⇒ Reduced rates for monthly Meetings
- ⇒ Reduced rates for CPP/FPC Study Groups
- ⇒ RCH Credits

#### Cost:

- ⇒ Annual Membership: \$60
- ⇒ Corporate Discount for 2 employees from the same company: 10% off
- ⇒ Corporate Discount for 3 or more employees from the same company: 15% off

Please visit our website to complete

## President Letter



Happy New Year, Fellow Payroll Professionals:

We are enthusiastic to see how we can grow our chapter in 2022 as we begin this new year with expectations for a brighter future, so I challenge each of you to get involved and make suggestions for what you would like to see as a chapter member. Invite a friend or coworker to one of our meetings by telling them about us.

This month, the Board convened its annual planning meeting, and we are delighted to report that our chapter's financial situation has remained stable. The following are some of the issues we discussed for 2022:

- 2022 Budget Finalized
- Chapter Bylaws reviewed and updated. Copy will be sent to members to vote on changes.
- Monthly meetings will continue as virtual for now, but will look for a venue for possible in-person lunch meeting 1-2 times a year.
- Monthly newsletter will change to a quarterly newsletter
- Quarterly Member Spotlight which will be featured in our quarterly newsletter
- Assigned tasks from open Board positions
- Plan social networking events for 2022

It's that time of year to renew your yearly membership; an email was sent out a few days ago showcasing the benefits of being a member of our chapter, so if you haven't already, be sure to renew your membership on our website. For businesses with two or more employees that sign up for a membership, we are pleased to provide corporate rates.

Also, please let us know if you're interested in joining the CPP/FPC Exam spring study group, which will begin around the middle of February. For additional information, please contact us at [scapasoco@gmail.com](mailto:scapasoco@gmail.com).

We are looking forward to a successful year, and remember that our chapter's success is dependent on active engagement from our members, therefore we hope to see you at our meetings and hopefully at our social networking events this year. Please contact us if you are interested in becoming more active with the chapter, such as serving on the Board.

Best Regards,  
Trisha Conklin, CPP  
SCAPA President

### Upcoming Monthly Educational Meetings

**February 10, 2022, 10:45 - 12:00 p.m.**

- ◆ Paid Sick & Family Leave Overview for Federal & Colorado presented by Jessy Bonds with the Employer's Council.

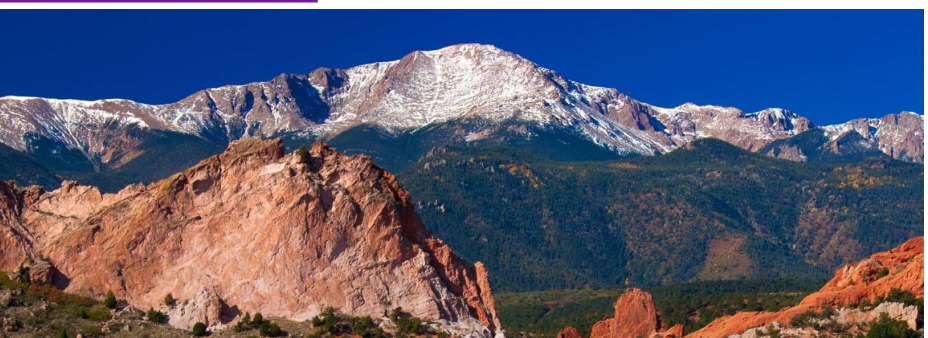
**March 10, 2022, 10:45 - 12:00 p.m.**

- ◆ TBD.

#### Cost:

- ◆ SCAPA Member \$15
- ◆ Non-Member: \$30

Please RSVP by Friday before the scheduled presentation, and payments must be received by Monday of the presentation week. Visit our website to RSVP & for payment options: <https://coloradospringsapa.org>

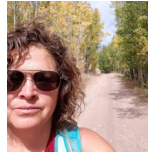


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# SCAPA NEWS CONT.

## Member Spotlight



We are pleased to feature our member **Della Brown** this quarter.

Della's present employment is HR Specialist/Finance Director for Mineral County, Colorado, which is located in the city of Creede, deep within the Rocky Mountains of Southern Colorado. She has worked in this job for five and a half years.

For HR/Payroll software, they have been running on QuickBooks from the beginning of computer technology until 2021 when they transitioned over to Tyler Tech's Incode 10. They are still in the process of transitioning and may be in this process for way too long. But they know that Tyler is bringing them into the current century and will make their lives easier!

On a monthly basis, Della processes payroll for 65 to 70 people. Hers is a one-woman show at her office. Because Mineral County is a small organization, the workload is usually heavy and eventful.

Della has been a member of SCAPA for almost two years now, prior to that she was a member of the Denver chapter for a year before she found us.

When asked what she likes best about SCAPA, she replied "I love the welcoming personalities that I have had the pleasure of running into. I like the idea of the classes offered and believe that the organization has a realistic view of what payroll people are all about and the challenges that they face everyday. The classes represent that. I only wish the classes were day long or combined into day long visits to justify those of us not in the city coming up for a visit in person". She is thankful there are organizations out there like SCAPA that we can turn to with questions and concerns.

On a personal note, Della has three dogs, three cats, two grown children and one grandchild (6 months old) and her husband. ☺ She walks or hikes every day at least 2 miles and on days off up to 7 miles. She loves being outdoors, camping, fishing, hiking, exploring, hunting, etc. Her dogs go with her on most every walk/hike she takes.

## SCAPA Upcoming Events

### Study Group for CPP/FPC:

Due to lack of interest, we will not be holding a Spring Study Group. The APA's Fall testing period runs from September 10th to October 8th, 2022. We will be looking to schedule the Fall Study Group to start around the middle of July, so watch for communications with details to come out around June. Feel free to email us at [scapasoco@gmail.com](mailto:scapasoco@gmail.com) if you would like additional information. The Fall Exam will be based off the 2022 Payroll Source Book from the APA.

### 2022 Payroll Source Book

We are looking to place an order with the APA for the 2022 Payroll Source Book in cooperation with the Denver Chapter in order to get a discount. If you plan to take either the CPP or the FPC, this book will be utilized for the Fall testing Exam. If you want to order a book, the cost will be \$300 if we qualify for the discount. Payment must be received by the time the order is placed, we are confirming with the Denver chapter the date the order will be placed and will communicate final details in an email and our website in the next few days.

### Social Networking Event

Event: Virtual Game Night  
Date: Thursday, May 5th, 6:00 p.m.  
Theme: Cinco de Mayo & Kentucky Derby—So make your favorite margarita cocktail and a funky hat and join us for a fun night of networking, games & prizes.

Visit our website to RSVP: <https://coloradospringsapa.org/scapa-events/>

## APA & Governmental Updates

### Department of Education Extends Federal Student Loan Relief

On December 22, 2021, the U.S. Department of Education announced it will extend the federal student loan relief until May 1, 2022 per the U.S. Department of Education.

During this extension of relief for federal student loan borrowers, repayments, interest, and collections are still halted, and any borrower with defaulted federally held loans whose employer continues to garnish their wages will receive a refund of those garnishments.

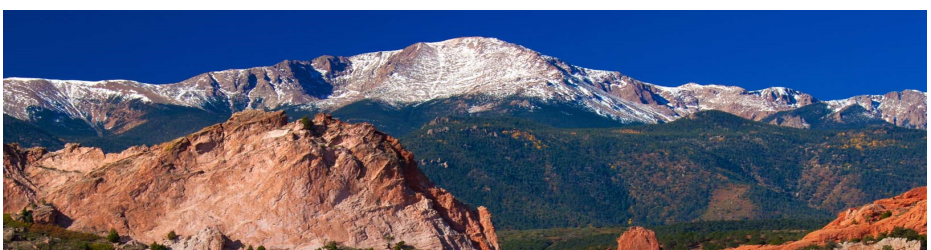
### IRS Releases 2022 Publication 15-T

The IRS has released the 2022 Publication 15-T, *Federal Income Tax Withholding Methods*. The publication describes how to figure federal income tax withholding using the percentage and wage bracket methods and describes alternative methods for figuring withholding. The publication explains how to withhold income tax based on pre-2020 Forms W-4 and 2020 or later Forms W-4.

### Colorado State Labor Dept: Paid Sick Leave Continues in 2022, new requirements took effect Jan 1.

The Colorado Department of Labor and Employment (CDLE) is reminding workers and employers about paid sick leave requirements under the Healthy Families and Workplaces Act (HFWA). As of January 1, 2022, no employers — public or private, and any size or industry — are exempt (other than the federal government), and no employees are exempt either (other than some railroad employees). HFWA provides two types of leave: public health emergency leave and accrued leave.

*\*Please join us at our February Education Meeting for an overview on Paid Sick Leave requirements.*



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